

## Registration Form

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Best Phone #: \_\_\_\_\_

Course ID	Course Title	Class Dates	Tuition Amount
<b>TOTAL</b>			

Form of Payment:  Check No. \_\_\_\_\_ (Payable to Keefe at Night)

MasterCard  Visa  Discover  AmEx

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Authorization Code: \_\_\_\_\_ Name of Card Holder: \_\_\_\_\_

Billing Address If Different from Above: \_\_\_\_\_

By submitting this registration form you acknowledge that you have read and accept the Refund Policy that appears below. You also understand that with the exception of children's language and teen programs, participants/students must be at least 18 years of age in order to enroll in Keefe at Night programs.

## Refund Policy

### Cancellation for All Classes:

If Keefe at Night cancels, the full amount of the course is refunded.

### Withdrawals:

- 7 Days before start date:** Full tuition refund, minus \$10 cancellation fee.
- 6 Days or less before start date:** A Course Voucher will be issued for 50% of course tuition.
- No Course Vouchers or refunds** will be issued after the start of class.
- Withdrawal or absence from course on the day that it meets:** No refund or voucher. You may however, transfer your enrollment to a friend/relative.